

Senior Program Associate, ATI, #15998BR

This is a life of project position that has been approved through 12/31/2011 with the possibility of an extension. The SPA will assist the Access to Information Project Manager/Associate Director, Americas Program to design, implement and evaluate the projects goals and objectives, including country projects, conferences, field missions, research and day-to-day work. Tasks may include project implementation and coordination, grant development, budget planning, report production and networking. May supervise field office staff, interns and/or volunteers. Reports to Access to Information Project Manager/Associate Director, Americas Program.

Minimum Qualifications:

Bachelor's degree in a field related to specified program areas and five years related program management experience, or equivalent combination of experience, education, and training.

Preferred Qualifications:

Master's degree in a related field or Juris Doctorate and five years of experience, or equivalent combination of experience, education and training. Applicant should be detail-oriented, well organized, and committed to excellence. A high level of personal energy and positive attitude are essential. Strong written and communication skills, and facility with computers is a must. Spanish language skills and prior living or working experience in a developing country is desirable. Ability to travel internationally is required.

To be considered for this position, you must apply online: <http://emory.hr.emory.edu/careers.nsf>
JOB # 15998BR